



# COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

## OSH STANDARDS SPECIALIST

Job Number: 20000860

Job Code: 33750V000101

Job Group: 3300 - HEALTH INSPECTION

Job Established: 11/01/1992

Job Revised: 02/24/2006

Grade: 16 Salary (MIN - MID):

\$21,870-\$28,972 - Hourly

\$3,553.88-\$4,707.96 - 37.5 Hr. Monthly Salary

\$3,790.80-\$5,021.82 - 40 Hr. Monthly Salary

Special Entrance Rate:

NONE

NONE

NONE

### PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months. For additional information refer to: <http://www.lrc.ky.gov/kar/101/001/325.htm>.

**CHARACTERISTICS OF THE JOB:** *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Provides technical support in the analysis, interpretation, development, and revision of occupational safety and health standards by the Kentucky Department of Labor; and performs other duties as required.

### MINIMUM REQUIREMENTS:

#### **EDUCATION:**

Graduate of a college or university with a bachelor's degree.

#### **EXPERIENCE:**

Must have five years of experience in Kentucky occupational safety or occupational health compliance enforcement, Kentucky occupational safety or occupational health consultation, and/or Kentucky occupational safety or occupational health training and education.

#### **Substitute EDUCATION for EXPERIENCE:**

NONE

#### **Substitute EXPERIENCE for EDUCATION:**

Additional experience in occupational health or occupational safety compliance, occupational health or occupational safety consultation, and/or occupational health or occupational safety training and education will substitute for the required college on a year-for-year basis.

#### **SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):**

NONE

**EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION:** *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Analyzes federal and state occupational safety and health standards, regulations and other professional literature pertinent to the field; and provides that analysis to the Kentucky Occupational Safety and Health Standards Board (OSH Standards Board) and to Department of Labor management. Processes safety and health standards adopted by the OSH Standards Board through the LRC Administrative Regulation review system. Drafts and recommends new or amended standards, and regulations for their enforcement, to the Kentucky Occupational Standards Board. Ensures that recommendations that Kentucky standards are at least as effective as federal standards and to address problems particular to Kentucky. Testifies on technical issues before the OSH Standards Board in public hearings concerning proposed standards. Testifies before appropriate legislative committees with reference to standards approved for adoption by the OSH Standards Board. Interprets and provides information on occupational safety and health standards to Department of Labor staff and to employers and employees in both public and private sectors. Analyzes and makes recommendations on requests for variances in standards made to the Labor Cabinet by employers throughout the state. Conducts job safety and health research and issues Standards Interpretation Directives for OSH Standards Board.

**UNIQUE PHYSICAL REQUIREMENTS:**

**TYPICAL WORKING CONDITIONS:** *Incumbents in the job will typically perform their job duties under these conditions.*

Work in this job title is typically performed in an office setting. Incumbents must be available to provide on-site technical assistance. They will be required to receive annual physical exams to determine their ability to wear respirators and will wear personal protective equipment at work sites.

**ADDITIONAL REQUIREMENTS:**

Upon appointment, employees in this class may be required to maintain a valid driver's license and required to drive a licensed vehicle. This status may be necessary for the length of time in this class. If this is necessary it will be listed in the specific position description for that position. Applicants and employees in this job title may be required to submit to a drug screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

*THE COMMONWEALTH OF KENTUCKY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, SEXUAL ORIENTATION OR GENDER IDENTITY, ANCESTRY, AGE, DISABILITY, POLITICAL AFFILIATION, GENETIC INFORMATION OR VETERAN STATUS IN ACCORDANCE WITH STATE AND FEDERAL LAWS.*